

IDENTIFICATION CERTIFICATE

NON AUSPOST IDENTIFIER USE refer www.a1conveyancing.com.au



I/we, _____,
[FULL NAME OF PERSON(S) BEING IDENTIFIED]

of _____,
[THEIR ADDRESS]

dealing on _____

&/future/other dealings hereby solemnly declare that;

- The attached and certified copy of my identification relates to me.
- Also that I (the identified person) have legal authority to give the instructions as to the relevant interest in the land.

X _____ / ____ / ____
PERSON(s) BEING IDENTIFIED SIGNATURE **DATE**

Signed in front of authorised witness;

I, _____
[FULL NAME OF (WITNESS) IDENTIFIER]

of _____,
[ADDRESS OF IDENTIFIER]

being a _____ **P:** _____
[OCCUPATION & CONTACT OF IDENTIFIER – Check authorised witness list]

Email: _____

hereby certify that;

- a) The face to face identification was carried out on **[DATE]**, _____ 201__ at;

[ADDRESS AT LEAST INCLUDES COUNTRY]

- b) The identification documents as listed below were produced to me and appear to be genuine originals,
- c) The person being identified appears to have the same facial characteristics as the person in the photographs included in the original identity documents referred to in b) above,
- d) The identity verification has been conducted in accordance with the Western Australian Commissioner of Titles and Registrar of Titles Joint Practice for Verification of Identity.-(see below & over)

X _____ / ____ / ____
WITNESS (IDENTIFIERS) SIGNATURE **DATE**

LIST OF IDENTITY DOCUMENTS PRODUCED (see b above- from list over)

DOCUMENT. (e.g. Australian Passport)	CATEGORY

The Identifier is to make the above certification and do the following:

- (a) make copies of the identity documents produced and certify that they are a “true and correct copy of the original document presented”;
- (a) sign their name on the copy of the identity documents;
- (b) print their full name, address, occupation and contact details; and
- (c) return this ‘wet ink’ original Identifier’s Certificate together with the ‘wet ink’ certified copies of the identification documents produced.

Identifier use

P:(08) 9300 9750

F:(08) 9300 9751

www.a1conveyancing.com.au



Verification Conducted inside Australia: (Authorised Witness of ID -Short list Any Lender, Solicitor, Conveyancer or their Duly Appointed Authorised Agent(s))

The person who is being identified should produce, to the person who performs the identification, all the **current and original** identity documents specified in the highest category possible detailed at Table i below. The highest category is those documents in category 1, with the lowest standard being category 4. Category 5 is for foreign nationals residing in Australia who cannot meet the requirements of category 1, 2 or 3.

Table i – Verification conducted Inside Australia

Category	Minimum Document Requirements
	For Persons who are Australian citizens or residents:
1	Australian Passport or foreign passport plus Australian drivers licence or Photo Card plus change of name or marriage certificate if necessary
2	Australian Passport or foreign passport plus full birth certificate or citizenship certificate or descent certificate plus Medicare or Centrelink or Department of Veterans' Affairs card plus change of name or marriage certificate if necessary
3	Australian drivers licence or Photo Card plus full birth certificate or citizenship certificate or descent certificate plus Medicare or Centrelink or Department of Veterans' Affairs card plus change of name or marriage certificate if necessary
4	(a) Australian Passport or foreign passport plus another form of government issued photographic identity Document plus change of name or marriage certificate if necessary (b) Australian Passport or foreign passport plus full birth certificate plus another form of government issued identity Document plus change of name or marriage certificate if necessary
5	(a) Identifier Declaration plus full birth certificate or citizenship certificate or descent certificate plus Medicare or Centrelink or Department of Veterans' Affairs card plus change of name or marriage certificate if necessary. (b) Identifier Declaration by a Person specified in Verification of Identity Standard paragraph 4.4(e) plus Medicare or Centrelink or Department of Veterans' Affairs card plus change of name or marriage certificate if necessary. Note: Refer to Verification of Identity Standard paragraph 4.
	For Persons who are not Australian citizens or residents:
6	(a) Foreign passport plus another form of government issued photographic identity Document plus change of name or marriage certificate if necessary (b) Foreign passport plus full birth certificate plus another form of government issued identity Document plus change of name or marriage certificate if necessary.

❖ **Note:** The Documents produced must be current, except for an expired Australian Passport which has not been cancelled and was current within the preceding 2 years.

Verification Conducted Outside Australia: (Authorised Witness overseas is Australian Consular Officer –bookings required)

The person who is being identified should produce to the person who performs the identification, all the **current and original** identity documents specified in the highest category possible detailed at Table i Above. The highest standard is documents in category 1 and the lowest in category 6.

Visual Verification of Identity

To satisfy the Visual Verification of Identity standard of this Practice, inside and outside Australia, the person who is being identified should present themselves in person to the Identifier. *Outside Australia, the Identifier will be an Australian possibly Canadian Consular Officer. (Check www.dfat.gov.au Bookings are usually essential)*

The Identifier should scrutinise the identification documents when they meet face to face with the person being identified. It is suggested that the Identifier may wish to satisfy themselves that the person appears to have similar facial characteristics as those depicted in the photographs included in the original identity documents. Facial characteristics are the shape of the mouth, nose, eyes and the position of the cheek bones rather than the colour and cut of a person's hair or makeup used.

❖ **Note:** Facial characteristics are the shape of the mouth, nose, eyes and the position of the cheek bones rather than the colour and cut of a person's hair or makeup used.

NB:Identity & Transfer of land Document witnessed by Seller(s) Overseas has additional special requirements on your practitioner by Landgate, (thus extra associated costs -Current hourly rate of \$233/hr) Please read and ensure the proceeding information and the correct procedures for the witnessing of transfer of land and mortgage or other Landgate documents being executed are followed.